

EMPLOYMENT APPLICATION

Napa Valley Coffee Roasting Company
1400 Oak Avenue St. Helena CA, 94574
948 Main Street Napa CA, 94559
707 963 4491 - 707 224 2233

NAME _____ TODAY'S DATE _____
ADDRESS _____
CITY, STATE, & ZIP _____
PHONE NUMBER _____
SOCIAL SECURITY NUMBER _____

POSITION APPLYING FOR _____
HOURLY REQUIREMENT _____

EDUCATIONAL BACKGROUND

ELEMENTARY SCHOOL ATTENDED _____
MIDDLE SCHOOL ATTENDED _____
HIGH SCHOOL ATTENDED _____
COLLEGE ATTENDED _____
TRADE SCHOOL ATTENDED _____
HIGHEST GRADE COMPLETED _____ LAST G.P.A. _____

EMPLOYMENT HISTORY
(PLEASE LIST MOST RECENT FIRST)

EMPLOYER _____
ADDRESS _____
PHONE NUMBER _____
SUPERVISOR'S NAME _____
JOB DESCRIPTION & RESPONSIBILITY _____

DATE HIRED _____
DATE OF COMPLETION _____
WAGE/SALARY RATE _____

EMPLOYER _____

ADDRESS _____

PHONE NUMBER _____

SUPERVISOR'S NAME _____

JOB DESCRIPTION & RESPONSIBILITY _____

DATE HIRED _____

DATE OF COMPLETION _____

WAGE/SALARY RATE _____

EMPLOYER _____

ADDRESS _____

PHONE NUMBER _____

SUPERVISOR'S NAME _____

JOB DESCRIPTION & RESPONSIBILITY _____

DATE HIRED _____

DATE OF COMPLETION _____

WAGE/SALARY RATE _____

WHAT ARE YOUR PERSONAL INTERESTS? (I.E. HOBBIES, CIVIC OR
ATHLETIC ACTIVITIES, ETC.) _____

PLEASE DEFINE YOURSELF IN THREE WORDS.

WHAT KIND OF MUSIC DO YOU ENJOY?

DO YOU DRINK COFFEE? _____

IF YES, WHAT IS YOUR FAVORITE DRINK? _____

HOW DID YOU HEAR OF OUR OPENING? _____

WHY WOULD YOU LIKE TO WORK FOR OUR COMPANY? _____

WHAT EXPERIENCE OR SPECIAL SKILLS WOULD YOU BRING TO THE NAPA VALLEY COFFEE ROASTING COMPANY? _____

WHAT WOULD YOU LIKE TO RECEIVE FROM WORKING AT THE NAPA VALLEY COFFEE ROASTING COMPANY? _____

WHAT IS YOUR AVAILABILITY? MON _____ TUE _____
WED _____ THUR _____ FRI _____ SAT _____ SUN _____

ANY FORESEEN NEEDED TIME OFF? _____

PLEASE WRITE ANY ADDITIONAL COMMENTS YOU MAY HAVE.

WHO SHOULD BE NOTIFIED IN THE EVENT OF AN EMERGENCY?

NAME _____

ADDRESS _____

RELATIONSHIP _____

PHONE NUMBER _____

ALTERNATE PHONE NUMBER _____

I CONSENT TO THE NAPA VALLEY COFFEE ROASTING COMPANY CONTACTING MY PREVIOUS/PRESENT EMPLOYER (S).

SIGNED _____

THANK YOU FOR YOUR INTEREST IN OUR COMPANY